

The Steele County Board of Commissioners met at 8:00 a.m. Present were Chairman Dennis Lindstrom and Commissioners Ted Johnson, Randy Richards, Jane Amundson, and Lance Fugleberg.

Commissioner Fugleberg, made a motion, seconded by Commissioner Johnson, to approve the minutes of the December 7, 2010, meeting as presented. All members present voted yes. Motion carried.

Office reports were reviewed.

The following bills were allowed:

	<u>SOCIAL SERVICE</u>	<u>ALLOWED</u>
	Payroll December, 2010	13430.00
31348	Discovery Benefits-flexible spending benefits	779.28
31305	Blue Cross/Blue Shield-dental insurance	101.09
31308	Lincoln Mutual Life Insurance-cafeteria plan	60.00
31310	NDPERS-retirement	1243.62
31312	NDPERS-health & life insurance	2146.07
31350	Citizens Insurance Agency-liability renewal	169.00
31353	Stephen Dahl-travel	611.00
31360	Jean Gilbertson-travel	277.00
31361	Griggs County Telephone Co-phone charges	127.80
31365	Sherry Jacobson-travel	253.50
31379	Steele County Auditor-social security	2942.09
31379	Steele County Auditor-social security	36.58
31380	Steele County Press-subscription renewal	32.00
31389	NDACSSD-dues	50.00\
	<u>9-1-1</u>	
	Payroll December, 2010	689.00
	<u>SOCIAL SECURITY</u>	
31310	NDPERS-Water Resource-social security	4826.51
31316	Steele County Treasurer-social security	10954.36
31330	Information Technology department-wan access	434.60
31387	GovernSoft-annual Dakota Programs software support	11783.00
	<u>HEALTH CARE</u>	
31305	Blue Cross/Blue Shield-dental insurance	922.71
31312	NDPERS-life insurance	272.81
31312	NDPERS-health care insurance	13135.78
31348	Discovery Benefits-flexible spending	3566.40
	<u>VETERAN SERVICE OFFICER</u>	
	Payroll December, 2010	507.00
31334	Dennis Kubischta-travel	294.50
	<u>GENERAL FUND</u>	
	Payroll December, 2010	40935.98
1742	Denise Huso-treasurers office	159.30
31300	Farmers Union Oil Co-Hope-gas	371.40
31301	Postmaster-stamps	183.00
31304	The Press Box-Appreciation Dinner	603.00
31307	Johannson, Rust, Yon, Stock, & Rasmusson, PA-contract & clerical	3442.00
31319	Baker Funeral Home-body transport	576.00
31322	Computer Software Associates, Inc-annual support fee	2165.00
31323	Elections Systems & Software-election 11/2/2010	3068.35
31331	Institute of Local Government-DVD from ILG library	90.00
31332	Lisa Jacobsen-postage	31.77
31335	NDDOT-Motor Vehicle Division-replace title for 1999 Lumina	5.00
31336	NetWork Center Communications-remote support labor	57.50
31337	ND Newspaper Association-publication	167.10
31339	Officeland-toner	131.98
31340	Otter Tail Power Co-courthouse electricity	1882.30
31343	Pro-West & Associates, Inc-40 parcel updates	500.00
31346	Underground Vaults & Storage-lease rental microfilm box	150.00
31347	Verizon-cell phones	195.54
31347	Verizon-cell phones	268.03
31349	Butler Machinery Co-generator conversion	3583.34
31351	City of Finley-water	65.48
31355	DCN-circuit charge-January 2011	778.04
31356	East Central County Commissioners Association-2011 annual dues	100.00
31357	Finley Farmers Grain & Elevator-gas	230.90
31358	Finley Lumber & Supply-misc repairs	19.67
31359	Finley Motors Inc-lube-Tahoe	34.05
31361	Griggs County Telephone-phone charges	605.60
31364	Diane Jacobson-travel	176.50
31368	National Association of Counties-dues	400.00
31369	ND Association of Counties-2011 NDACo dues	4492.00

31370	ND County Auditors Association-2011 annual dues	75.00
31371	ND Post Board-Justin Wells-license	45.00
31376	Postmaster-stamps	44.80
31378	Nodak Electric Cooperative-electricity at radio tower	207.80
31382	TJ Cleaning & Services-custodian	860.00
31383	Town & Country Co-op-gas	829.91
31388	ND County Recorders Association-2011 membership dues	75.00
31390	ND County Commissioners Association-2011 NDCCA dues	1275.00

COUNTY PARK

31302	Lavon Braaten-mowing	150.00
31344	Nodak Electric Cooperative-electricity at Golden Lake	1356.00
31354	Dakota Rural Water-water thru April 2011	539.00
31378	Nodak Electric Cooperative-electricity at Golden Lake	38.00
31386	Enfield Heating & Cooling-Golden Lake Store	1250.00

ROAD FUND

	Payroll December, 2010	3728.00
	Hourly wages for December, 2010	13584.31
31320	Butler Machinery Co-repair parts	138.38
31321	City of Finley-shop expense	56.55
31324	Earthchem Inc-gravel	821.29
31325	Farmers Union Oil-Hope-gas/repair parts/shop expense	771.12
31326	Finley Lumber & Supply-shop supplies	59.89
31327	Gerdau Ameristeel-bridge repair	74.86
31328	Griggs County Telephone Co-phone charges	187.23
31329	HE Everson Co-repair parts & shop supplies	15.28
31338	ND Dept of Transportation-bridge repair	30.80
31341	Paulson Gravel Service Inc-bridge repair	540.00
31342	Power Plan-shop supplies	900.92
31349	Butler Machinery Co-repair parts	23.52
31352	City of Sharon-shop expense	64.40
31358	Finley Lumber & Supply-shop supplies	254.32
31359	Finley Motors Inc-shop supplies	39.99
31366	Keith Huso-shop supplies	74.88
31367	Mac's Inc-shop supplies	1572.82
31374	Northern State's Supply Inc-shop supplies	188.99
31375	OK Tire-shop supplies/tires	225.12
31377	Reardon Office Equipment-shop supplies	1113.74
31383	Town & Country Co-op-gas	92.09
31384	Trimble Navigation Limited-shop expense	39.95
31385	E A Anderson Construction, LLC-shop supplies	1475.00
31391	Northwest Truck & Trailer-repair parts	27.09

COUNTY AGENT

31333	Kristi Berdal-travel	18.00
31361	Griggs County Telephone-phone charges	81.50
31362	Leigh Gunkel-travel & batteries	92.46

CAPITAL PROJECT GENERAL

31363	Hope Electric Inc-lighting project for courthouse	28250.00
-------	---	----------

CORRECTIONAL FACILITY

31345	Traill County Treasurer-prisoner board	326.00
-------	--	--------

WEED CONTROL

31303	NDWCA-2011 annual meting	90.00
31373	NDSU Extension Pesticide Program-pre-registration	65.00

INSURANCE RESERVE

31369	ND Association of Counties-2011 workers comp premium	16003.75
-------	--	----------

Commission members will talk to area contractors to determine availability for painting the interior of the courthouse.

Steele County Road Superintendent Mark Creech was in attendance.

The delinquent water bill for the Golden Lake Resort was presented. The commission directed the auditor to pay the delinquent amount plus charges that will be incurred through the April, 2011, billing. Jeff and Lisa Ringstad will be required to reimburse the county for this payment.

Commissioner Amundson made a motion, seconded by Commissioner Fugleberg, to approve the transfer of \$20,000 from Human Service to Social Service. All members voted yes. Motion carried.

Mark Creech presented an equipment update. Several snow removal issues were discussed with the road superintendent.

FEMA bridge repairs are still pending. Estimates for the projects were discussed. Proposals will be reviewed to determine if the county will need to contribute large amounts to complete the repairs.

Mike Bassingthwaite of Interstate Engineering met to present information regarding the proposed overlay project for county road #5 east of Hope. Minimum standards for federal aid projects were reviewed. Options for completing the project and estimated federal funding available were discussed. The commission directed Mr. Bassingthwaite to proceed with plans to complete a structural overlay as allowed with federal funding. The county will commit local funds to complete the project.

Don Huso and Mark Creech discussed an invoice received from Butler Machinery with the commission. The invoice was for updates to the generator to make it cold-weather operational. The invoice will be paid through the disaster emergency services fund. The commission requested that the generator be connected and functioning as soon as possible.

Commissioner Fugleberg made a motion, seconded by Commissioner Johnson, that as of January 4, 2011, every road department employee will be required to clock in, using an official time clock to document all hours worked by all individuals of that department. It was noted that specific records are required to determine administration costs for overtime, flood, and disaster-related concerns. All individuals will be required to log hours using automated machines. Time clocks will be purchased for the Hope and Sharon shop buildings immediately. All members voted yes. Motion carried.

Commissioner Fugleberg made a motion, seconded by Commissioner Johnson, to appoint Randy Richards to the Lake Agassiz Regional Council board. All members voted yes. Motion carried.

Commissioner Fugleberg made a motion, seconded by Commissioner Richards, to sign the Contract for Prisoner Boarding with Barnes County. All members voted yes. Motion carried.

The Amendment to Employer Participation Agreement for the NDPERS Group Health Insurance Plan was reviewed.

The North Dakota Insurance Reserve Fund automobile memorandum of coverage change was reviewed.

Commissioner Amundson made a motion, seconded by Commissioner Johnson, to continue the participation in the ND Attorney General's Special Operations Fund. Payment will be made upon receipt of the invoice from the North Dakota Association of Counties. All members voted yes. Motion carried.

The commission approved the addition of another veterans memorial frame to be placed in the courthouse. Steele County Veteran Service Officer Dennis Kubischta will complete the project at a minimal cost.

The original light fixtures in the courthouse were removed during the recent Energy Efficiency and Conservation Block Grant project. An advertisement will be placed in *The Steele County Press* for the sale of the light fixtures through a bidding process. A minimum of fifty dollars per fixture will be established. Bids will be reviewed at an upcoming commission meeting.

The meeting adjourned.

Approved_____

Steele County Auditor

Chairman Steele County Commissioners